

MEETING MINUTES

GRABILL TOWN COUNCIL

Date/Time May 22, 2024 7:00PM

Location: 13717 First Street Grabill, IN 46741

Meeting called to order by: President Claude Schrock

IN ATTENDANCE

President Claude Schrock
Vice President Jeff Smead
Councilman Wilmer Delagrang
Clerk-Treasurer Stephanie J. Smith

APPROVAL OF MINUTES

The minutes were read from the May 8, 2024 meeting and approved, first motion to approve made by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrang.

AGENDA

●DLZ:

-Casey presented the council of invoicing for application 14 and 15 of the Waterworks project.

First motion to approve payment of application 14 by Vice President Jeff Smead seconded by Councilman Wilmer Delagrang.

First motion to approve payment of application 15 by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrang.

First motion to sign Substantial Completion by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrang.

Waterworks Improvements

- Project A-Distribution and Water Plant Vacation
- Communications work ongoing
- Pending: Lagoon Closure

- **1A1 Action Item:** Pay Application #14
 - Total Amount Requested: \$37,214.50
 - Retainage \$1,860.73
 - Amount Due: \$35,353.77
 - Progress: \$2,069,933.23/\$2,096,556.42 (99%)
- **1A2 Action Item:** Certificate of Substantial Completion
- **1A3 Action Item:** Partial Release of Retainage

- Current Total Retainage (5%) \$103,496.65
- **Retainage Release Payment Amount \$91,542.37**
- Remaining Retainage (0.6%) \$11,954.29
- **1A4 Action Item:** Pay Application #15
 - Total Amount Requested: \$91,542.37
 - Retainage N/A
 - Amount Due: \$91,542.37
 - Progress: \$2,069,933.23/\$2,096,556.42 (99%)
- **Project B – Water Tower**
 - All tower rehab work complete; pending final punch list

Trail:

- DLZ/Town/Zach developing a possible plan for trail location thru NIPSCO property
- Phase 1 (West Section, Leo-Cedarville, Grabill) Section to bid in 2024
- Phase 2 (North Section, Grabill bridge section) later date in 2024, TBD

County APRA Applications:

- County (BakerTilly) confirmed Town has been Awarded \$2,750,000
- County has confirmed engineering costs are an eligible to paid by County ARPA grant
- NTP Engineering & Scope approved at April Meeting
- Pending: Separate engineering work-order agreement
- Project 76A: Sewer Lift Stations \$630,790
- Project 76A: Sewer Lining & Extensions \$2,119,210
- Need to under contract by end of 2024
- Easements required for Grabill Road Sewer extension
- Kick-off Meeting with BakerTilly complete
- Preliminary Survey work started
- Kick-off Meeting with Ryan and Erik complete

Nispco Property:

- Waiting for update from Zach regarding Nispco Property update.

CCMG 2023-2 Applications(2024 Streets):

- **Town Awarded \$1,000,000** (Nov 3, 2023)
- West and Illinois Street
- **Update: Contractor-Brooks Construction, mobilization and construction started**
- **Pending: Illinois Property Owner Meeting (June)**

CCMG Update:

- **For the 2024 application, INDOT has raised the maximum total grant to \$1,500,000 – Const Cost \$2,000,000 (Town Match \$500,000).**
- **Pending: Roads to include in CCMG Applications in July 2024** (see July 2023 exhibit attached)

Lead Service Line Replacement (LSLR):

- All communities have to complete an Inventory and various other compliance items.
- DLZ is working Ryan Walls on possible grant application for the phase 2

- Update: Grant approved for LSLR (admin/inventory work)
- Action Item: DLZ to start LSLR program
- Action Item: DLZ/Ryan-Erik to review lead-copper testing data and develop a plan for compliance

Plan Reviews:

- Henry Lengacher Property/Drive. DLZ has discussed with DPS, Zach has requested permit information
- Our Country Home – Next Phase, Issue Comments to DPS, Public Hearing June 13, BM June 20th

●**A&K:** North Park drainage proposal, Erik presented council with work proposal estimate for Storm Drain maintenance provided by JDY Excavating. Estimate quoted to be \$14,000.00

First motion to approve by President Claude Schrock, seconded by Vice President Jeff Smead-all in favor.

●**STEPHANIE J SMITH, CLERK-TREASURER:**

Stephanie presented the council with the Reach Alert program. With an annual membership costing the Town \$1,498.50, per quoted amount.

The program would keep town residents informed of water/sewer emergencies, town communication as well as public notices if necessary.

Motion to accept the proposal as presented by Vice President Jeff Smead, all in favor.

●**A/P:**

▪Council approved EOM May 2024/May 2024 AP and all past payrolls. First motion to pass by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrange.

MEETING ADJOURNED AT 8:08PM

NEXT MEETING

Next meeting will be May 22, 2024 at 7:00PM at 13717 First Street Grabill, IN 46741

Submitted by:
Stephanie J. Smith
Clerk-Treasurer
Town of Grabill

Approved by:
Claude E. Schrock
Town President
Town of Grabill