

# MEETING MINUTES

## GRABILL TOWN COUNCIL

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Date/Time May 8, 2024 7:00PM

Location: 13717 First Street Grabill, IN 46741

Meeting called to order by: President Claude Schrock

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### IN ATTENDANCE

President Claude Schrock  
Vice President Jeff Smead  
Councilman Wilmer Delagrang  
Clerk-Treasurer Stephanie J. Smith

### APPROVAL OF MINUTES

The minutes were read from the April 10, 2024 meeting and approved, first motion to approve made by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrang.

### AGENDA

#### ●Taft Law:

- Zach informed council that we need to inform the state auditor by June 15<sup>th</sup> that we do not intend to have any excess TFF
- Zach informed council that the NIPSCO purchase of easement will be drafted and sent over for approval, upon approval and closing for easement, we will transfer title.
- Zach informed council that Freedom of Information Act has been pulled regarding Henry Lengacher property. Waiting for review on, timeframe of 7 days to review Act

#### ●DLZ:

- Casey informed council that invoicing for the SCADATA will be presented at next council meeting.

#### Waterworks Improvement:

##### Project A-Distribution and Water Plant Vacation

- Communications work ongoing.
- Pending: Lagoon Closure
- Pending: Partial Disbursement of Retainage pending Partial Punch List

- 1A1 Action Item: Work Allowance Authorization WAA-002.006
  - GAI Invoice SCADATA(Part 2 of 2) \$640.50
  - TOTAL \$640.50**
  - Net Allowance Balance \$25,772.44/\$100,000.00
- 1A2 Action Item: Work Allowance Authorization WAA-003.002
  - GAI Invoice SCADATA (Part 1 of 2) \$33,804.00
  - TOTAL \$33,804.00**
  - Net Allowance Balance \$0.00/\$35,000.00

First motion to approve by Councilman Wilmer Delagrangre, seconded by Vice President Jeff Smead.

### Project B-Water Tower

- All tower rehab work complete; pending final punch list

### Trail:

- DLZ/Town/Zach developing a possible plan for trail location thru NIPSCO property
- Phase 1 (West Section, Leo-Cedarville, Grabill) Section to bid in 2024
- Phase 2 (North Section, Grabill bridge section) later date in 2024, TBD

### County ARPA Applications:

- Update: County(BakerTilly) confirmed Town has been awarded \$2,750,000
- County has confirmed engineering costs are an eligible to paid by County ARPA grant
- Pending: NTP Engineering & Scope approved at April Meeting
- Pending: Separate engineering work-order agreement
- Project 76B: Sewer Lift Stations \$630,790
- Project 76A: Sewer Lining & Extensions \$2,119,210
- Need to under contract by end of 2024
- Easements required for Grabill Road Sewer extension
- Update: Kick-off Meeting with BakerTilly complete
- Update: Preliminary Survey work started
- Update: Kick-off Meeting with Ryan and Erik complete

### CCMG 2023-2 Applications (2024 Streets):

- Town Awarded \$1,000,000 (Nov 3, 2023)
- West and Illinois Street
- Update: Contractor-Brooks Construction, Tree clearing started
- Update: Estimated Start Date of May 2024
- Pending: Illinois Property Owner Meeting (June)
- Public outreach meeting- TBD (Road Closures)
- DLZ to draft letter regarding road closure-TBD

### CCMG Update:

- For the 2024 application, INDOT has raised the maximum total grant to \$1,500,00 (Town Match \$500,000)
- Pending: Roads to include in CCMG Applications in July 2024

### Lead Service Line Replacement (LSLR):

- All communities have to complete an Inventory and various other compliance items.
- DLZ is working with Ryan Walls on possible grant application for the phase 2.
- Update: Grant approved for LSLR (admin/inventory work)
- Action Item: DLZ to start LSLR program
- Action Item: DLZ/Ryan-Erik to review lead/copper testing data and develop a plan for compliance

### Plan Reviews:

- Henry Lengacher Property/Drive, DLZ has discussed with DPS Zach has requested permit information.

### •A&K:

- Ryan discussed lead and copper testing results, working with DLZ to develop a plan

for compliance, re-testing and assessing the properties themselves due to the levels being above limit, working with Erik to perform inspections.

●**Sasha (Chamber of Commerce):**

- Sasha asked the council for approval for a temporary road closure for upcoming events, closure would be from State Street to First Street to accommodate.
- Patriotic Block Party scheduled for Saturday May 18, 2024 (Noon-3:00PM)
- Pets on Main scheduled for Saturday June 15, 2024 (9:00AM-11:00AM)

First motion to approve made by Councilman Wilmer Delagrange seconded by President Claude Schrock, all agreed.

●**A/P:**

▪Council approved EOM April 2024, April 2024 and May 2024 AP, and all past payrolls, First motion to pass by Vice President Jeff Smead, seconded by Councilman Wilmer Delagrange, all agreed.

**MEETING ADJOURNED AT 8:10PM**

**NEXT MEETING**

Next meeting will be May 22, 2024 at 7:00PM at 13717 First Street Grabill, IN 46741

Submitted by:  
Stephanie J. Smith  
Clerk-Treasurer  
Town of Grabill